



May 2021

Dear applicant,

Re: Activities Co-ordinator

Thank you for your interest in the above position. Please find enclosed the following:

- Application form and Guidance Notes
- Job Description and Person Specification
- SPDC's Privacy Notice for job applicants

If you would like to apply for the position please note that the closing date for applications is **Friday 4th June 2021 at 5.00pm**. Completed applications should be emailed to admin@sp-dc.org or sent by post to our offices.

Many thanks for your interest in SPDC.

Yours faithfully

Diane Rai
Manager

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Disabled Children
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